SIERRA RUTILE LIMITED

WE ARE HIRING



Mining Supervisor –Job Grade – C2 Fixed Term (Internal /External Advert)

Relevant Diploma | 3yrs. Experience | More...

Send your application and resume/CV to recruitment@sierra-rutile.com

Closing date: 11th November 2026

WHO ARE WE

Sierra Rutile is a leading mineral sands company, operating world-class assets in Sierra Leone. Sierra Rutile is in the process of significantly expanding its core rutile production with associated increase of zircon and ilmenite by-products in Area 5 (Sembehun) south of Sierra Leone which is endowed with one of the heaviest deposit of natural rutile in the world. Sierra Rutile is the home for diverse, talented and innovative people that are highly motivated to ensure the attainment of the short and long term vision of the company. If you are an innovative individual here is an opportunity for career growth and fulfillment of dreams.

WHAT ARE WE LOOKING FOR

The Mining Supervisor is responsible for coordinating, supervising, and controlling all mining activities during an assigned shift at the Sembehun Mines. The role ensures continuous and efficient mining operations, including excavation, hauling, stockpiling, and feeding of the processing plants in strict accordance with production targets, contractual obligations, and SRL safety and operational standards.

REPORTING AND LOCATION

The successful person will report to the Mining Superintendent and will be based at Area 5 Bagruwa Chiefdom Moyamba District, Southern Province, Sierra Leone

JOB SPECIFICATION

Shift Operations Management

- Supervise and coordinate all mining and hauling activities within Sembehun concession area during the assigned shift
- Ensure continuous feeding of Wet concentrator plants in line with the required contractual volume and production schedules.
- Oversee stockpiling and transfer of materials from the mining pits and eventual feed into the WCP
- Monitor real-time equipment utilization, cycle times, production rates, contractor performance.

Contractor Supervision and Compliance

- Ensure all mining contractors execute activities according to SRL standards, operating procedures, and production contracts.
- Enforce adherence to mine safety regulations, environmental policies, and statutory requirements.
- Conduct shift toolbox meetings, safety briefs, and compliance audits.

Mine Preparedness and Block Management

- Ensure that all mining blocks are properly prepared, dewatered, and safe before handover to the mining contractor.
- Coordinate with dewatering teams to maintain effective water-level control.
- Verify bench preparation, access roads, and pit conditions for safe and continuous mining.

Monitoring, Reporting, and Documentation

- Record shift production data, including tonnage mined, hauled, and fed to the plants.
- Submit shift reports highlighting progress, delays, incidents, equipment issues, and corrective actions.
- Maintain accurate logs on pit conditions, stockpile levels, and contractor performance.

Safety, Environment, and Regulatory Compliance

- Attend sectional toolbox meeting to discuss safety and enforce compliance within the department.
- Report safety & environmental incidents on time as and when they occur.
- Report safety and environmental Hazards on a weekly basis and provide team guidance with respect to such incidents.
- Perform regular risks review and report as and when directed by management.

PERSON SPECIFICATION

1. Qualifications and Experience:

- Diploma in Mining Engineering or related field.
- Degree in Mining Engineering (added advantage)
- Minimum 3–5 years of experience in mining operations, preferably in a heavy mineral sands or open-pit environment.
- Demonstrated experience in supervising mining crews or contractors.
- Valid Driver's license.

2. Advantageous Knowledge and Skills:

- Strong supervisory and leadership skills.
- Good understanding of open-pit mining operations, dewatering, and material handling.
- Ability to interpret mining plans, production schedules, and operational KPIs.
- Excellent communication skills for coordinating with contractors, operators, and plant personnel.
- Strong commitment to safety and regulatory compliance.
- Ability to work effectively under pressure in a demanding shift environment.
- Ability to work with MS packages (word, excel, power point, publisher etc.)

HOW DO WE CHOOSE YOU

Please forward your application with Resume/CV to:
The People and Culture Department
Sierra Rutile Limited,
Plant Site, Imperi Chiefdom or
11 Bintumani Crescent,
Aberdeen
P.O. Box 59,
Freetown
SIERRA LEONE
Or e-mail: recruitment@sierra-rutile.com
Note: Only shortlisted applicants will be contacted

Women are strongly encouraged to apply